# 审计税务英文简历范文

来源：网络 作者：雨雪飘飘 更新时间：2024-06-28

*Personal Details Resume number: ...*

Personal Details

Resume number:

Updating date:

no photo

Name:

审计税务英文

简历

范文

Nationality:

Hong Kong

Current Place:

Baiyun

Height/Weight:

175 cm 130 kg

Marital Status:

married

Age:

41 years

Career Objective and Work experience

Application type:

01

Preferred job title:

Finance/Audit/Tax: Finance Manager 、 : 、 :

Working life:

15

Title:

primary title

Job type:

Full time

Expected Start date:

In two weeks

Expected salary:

￥5,000--￥8,000

Preferred working place:

Guangzhou Guangzhou Shenzhen

Work Experience :

Company\'s name:

Guangzhou ＸＸ Furnishing Co., Ltd.Begin and end date: 2024-05-2024-12

Enterprise nature:

Soly foreign funded enterprisesIndustry: Paper Making/Printing

Job Title:

Finance Manager

Job description:

Responsible for establishing and managing the system and execution of finance department, leading a 5-member team (including the cashier, costing accountant, customs declarant, accounts clerk, warehouse staff). Instructed the team members to deal with the administrative of manufacture and exporting, treat with the routine with Tax Office, Administration of Exchange Control, CIQ, banks and CIB, etc (on export tax rebate, Verifications Form of Export Payment of Exchange, etc.) Reported works to the CFO in Hong Kong, analyzed financial condition of the corp. and make corresponding strategies. Carried out inwardly the Management Control System mainly upon the cost keeping, AR/AP payment, store management, analytic control of expense budget. Trained the financial team. Communicated with other departments in an affirmative approach

Reasons for leaving:

Company\'s name:

Guangzhou ＸＸ Equipment Import and Export Co.Begin and end date: 2024-02-2024-05

Enterprise nature:

Soly foreign funded enterprisesIndustry: Communication/Telecom/Network Equipment

Job Title:

Finance manager

Job description:

Led an 8-member team and was in charge of the finance department. Review team member’s work and tidied up the financial statements. Analyzed the accounting reports and make suggestions for a more rationalized financial management. Coordinated the relations between corp. and external taxation, and CIB. Fulfilled good intra-dept works and good communications with other depts. Actively cooperated with the board chairman, general manager, the CFO and other branch offices, and keep rapport in between. Established the financial control system, perfect the management operating system (MOS), laying a firm groundwork for creating greater benefit for the corp.

Reasons for leaving:

Company\'s name:

Enterprise nature:

OthersIndustry: Entertainment/Physical Culture/Office Supplies & Equipment

Job Title:

Treasurer

Job description:

n charge of capital management for the 4 substations. Specifically dealt with settlement fund with banks. Looked after the relations between basic employees and the superior. Won the third and second class merits. Frequently got high opinion from seniors of different departments.

Reasons for leaving:

Educational Background

Name of School:

Guangdong Radio and Television University

Highest Degree:

Bachelor

Date of Graduation:

2024-07-01

Name of Major 1:

Accountancy

Name of Major 2:

Education experience:

Start date

End date

Education organization

Majors

Certificate

Certificate No

1993-09

1995-07

Guangdong Financial School

Financial Accounting

Diploma of Secondary School

1994-09

1997-07

Guangdong College of Finance and Economics

Foreign related accounting

Associate Degree

1999-10

2024-05

Guangdong College of Finance and Economics

Accounting

Assistant accountant certificate

2024-11

2024-12

Tienhe State Taxation office

Tax Administration

Tax Practitioner License

2024-09

2024-07

Guangdong Radio and Television University

Accountancy

Bachelor Degree

2024-04

2024-04

Tienhe State Taxation office

Utilization of Tax Control Machine

Certificate Of Training

2024-10

2024-10

Tienhe State Taxation office

Online Electronic Tax System for General

Certificate of Study

2024-09

2024-01

Oriental English School

Spoken English Training Course

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Language Ability

Foreign Language:

English

Level:

excellent

Chinese level:

excellent

Cantonese Level:

perfect

Relevant skills and abilities

I am an experienced financial manager who has been operating as general taxpayer for over 8 years, and Familiar with export/ import tax declaration procedure, accounts accounting of manufacturing industry, exemption and drawback operation, e-filling system, workflow of banks, Tax Office, SAFE, Auditing Bureau, etc. Good at building financial system, organizing and training professional finance team. As a financial person in charge, I am well up in state financial system and correlative state financial and tax policies. With a good command of various accounting activities, I can properly instruct team members to do their work. Adept in analyzing and summarizing, questioning and solving problems. With good professional competence, personal quality and comprehensive competence, I am able to helpfully support the decision makers, having the professional sensitivity and judgment ability that the general employed people don’t have. Proficient in using Microsoft Office and finance soft wares. Presently looking for a job of financial manager, willing to bring all the experiences and specialized skills and knowledge fully accumulated these years into play.

Self-recommendation letter

I determined to be a highly professional person. With a continuous learning habit, I like reading in my spare time to improve my financial work, willing to relate theory to practice perfectly. Have team work spirit, good communication skills and leading abilities. Loyal to corp. and with good professional ethics, responsible and earnest to job, act stably and practically, hard-working and professionally dedicated.

Address:

Work Tel:

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