# 会计师英文个人简历范本

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*ACCOUNTANT(General)Sandy Bin 15/F,TOWARD ,BRIGHT CHINA,BUILDING,BEIJING.OBJECTIVEAn accounting position offering the opp...*

ACCOUNTANT(General)

Sandy Bin 15/F,TOWARD ,BRIGHT CHINA,BUILDING,BEIJING.

OBJECTIVE

An accounting position offering the opportunity to utilize my professional financial expertise,extensive business experience, and ability on a worldwide basis.

SUMMARY OF QUALIFICATIONS

\*Accountant and Administrative Manager of mediun-sized motor components manufacturing and distribution company serving national and international markets.

\*Hands-on experience with firm of certified public accountants and auditors.

\*Certified public accountant and auditor.

PROFESSIONAL EXPERIENCE

1998 LISMORE SHIPPING CO.,LTD.,Loretta,PA

Accountant

\*Managed,developed,and maintained all aspects of finance,accounting,foreign exchange dealings,marketing,and data processing of company and its overseas offices in London and New York \*Controlled budget,cash flow,and capital expenditure

\*Reviewed, analyzed, and evaluated finances and securities pertaining to advances and shipping for client base of about 200.

\*Established and maintained close relationships with bank executives,auditors,and attorneys,ensuring compliance with all regulatory bodies.

1985-1988 RABINO PRODUCTS, Meadville, PA

Accountant

\*Developed and implemented corporate and project-oriented financial strategies.

\*Provided financial overview and leadership for all major operating considerations and activities, including development of business and profit plans.

\*Controlled line management for all accounting,production costing,EDP,and financial functions.

1981-1983 MANNINGS,DAWE,AND BOND,Pittsburgh,PA

Auditor

\*Auditor private companies,listed companies,partnerships,and inspanidual businesses.

\*Prepared financial statements and schedules.

EDUCATION

UNIVERSITY OF PENNSYLVANIA, Philadelphia,PA

Bachelor\'s Degree,with major in Accountancy,Marketing, and Business Finance,1981

Summary of qualifications highlight candidate\'s strengths.

Bullets make resume easy to read.

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